

Resolution No. 2023-XXX N.C.S.
of the City of Petaluma, California

**RESOLUTION ADOPTING THE FISCAL YEAR 2023-2024
UTILITIES FUNDS BUDGET**

WHEREAS, the City Manager has prepared and submitted to the City Council a preliminary budget for the period from July 1, 2023 through June 30, 2024, as required by Sections 59 & 60 of the City Charter; and

WHEREAS, the preliminary budget for fiscal year (FY) 2023-2024 does not exceed the estimated revenues, other sources and available fund balances; and

WHEREAS, the FY 2023-2024 budget was prepared in accordance with the City Council's goals, Departmental Work Plans, budget assumptions and policies; and

WHEREAS, the FY 2023-2024 budget is balanced and does not require additional taxes; and

WHEREAS, the adoption of a fiscal year budget is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378, as adopting the budget for a fiscal year does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment, it is a fiscal activity which does not involve commitment to any specific project, and because the action constitutes organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment, and relatedly, the proposed action is exempt under the common-sense exemption, CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no possibility that the proposed action could have a significant impact on the environment.

WHEREAS, the City Council conducted a public workshop on May 8, 2023, at which time any and all members of the public were afforded an opportunity to express their views; and

WHEREAS, based on the foregoing, staff recommends adoption of the Fiscal Year 2023-2024 Utilities Funds Budget on behalf of the City.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Petaluma hereby:

1. Declares the above recitals to be true and correct and are incorporated into this resolution as findings of the City Council.
2. Finds the adoption of a fiscal year budget is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378, as adopting the budget for a fiscal year does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment, it is a fiscal activity which does not involve commitment to any specific project, and because the action constitutes organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment, and relatedly, the proposed action is exempt under the common-sense exemption, CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no possibility that the proposed action could have a significant impact on the environment.

3. Finds that the City complied with the California Constitution, Government Code Section 7910, and City Charter.
4. Adopts the FY 2023-2024 Preliminary Budget as the FY 2023-2024 Storm Water Utility, Waste Water, Waste Water Stabilization, and Water Funds Adopted Budget.
5. Orders the City Clerk to file the FY 2023-2024 Appropriations, referred to as Exhibit A, which lists Appropriations by Department and by Fund.

Under the power and authority conferred upon this Council by the Charter of said City.

REFERENCE:

I hereby certify the foregoing Resolution was introduced and adopted by the Council of the City of Petaluma at a Regular meeting on the 15th day of May 2023, by the following vote:

Approved as to
form:

City Attorney

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

City Clerk

Mayor

EXHIBIT A

FY 2023-24 Budget Appropriations by Department and Fund

CITY OF PETALUMA, CA

FY 2023-24 BUDGET

APPROPRIATIONS BY DEPARTMENT AND FUND

| | Budgeted Appropriations | Budgeted Transfers Out | Total Budget |
|--|----------------------------|---------------------------|-------------------|
| GENERAL FUND | | | |
| General Fund Cost Center | | 2,177,722 | 2,177,722 |
| City Council | 115,451 | | 115,451 |
| City Attorney | 1,428,395 | | 1,428,395 |
| City Clerk | 812,766 | | 812,766 |
| City Manager | 1,862,030 | | 1,862,030 |
| Economic Development | 999,616 | | 999,616 |
| Finance | 2,883,725 | | 2,883,725 |
| Human Resources | 1,153,908 | | 1,153,908 |
| Non Departmental | 1,902,088 | | 1,902,088 |
| Planning | 1,131,879 | | 1,131,879 |
| Fire | 21,127,480 | | 21,127,480 |
| Parks and Recreation | 6,612,772 | | 6,612,772 |
| Police | 27,154,604 | | 27,154,604 |
| Public Works | 2,489,652 | - | 2,489,652 |
| TOTAL GENERAL FUND | 69,674,366 | 2,177,722 | 71,852,088 |
| Measure U | | | |
| Measure U | - | 20,185,395 | 20,185,395 |
| TOTAL MEASURE U FUND | - | 20,185,395 | 20,185,395 |
| SPECIAL REVENUE, TRUST & DEBT FUNDS | | | |
| Community Development Block Grant | 329,574 | 761,626 | 1,091,200 |
| Permanent Local Housing Authority (PHLA) | 750,000 | | 750,000 |
| Housing Successor Agency | 642,339 | | 642,339 |
| Mobile Home Rent Program | 3,000 | 6,207 | 9,207 |
| Commercial Linkage Fees | 95,438 | 279,321 | 374,759 |
| Housing In-Lieu Fees | 146,190 | 335,185 | 481,375 |
| Parkland Acquisition Impact Fees-08 | 3,506 | | 3,506 |
| Parkland Development Impact Fees-08 | 11,622 | 660,000 | 671,622 |
| Open Space Acquisition Impact Fees - 08 | 1,539 | | 1,539 |
| City Facilities Development Impact Fee | 21,834 | 1,719,000 | 1,740,834 |
| Storm Drainage Impact Fees | 1,130 | 2,400,000 | 2,401,130 |
| Traffic Mitigation Impact Fees | 214,336 | 1,619,000 | 1,833,336 |
| Public Art Fees | 447,031 | | 447,031 |

CITY OF PETALUMA, CA

FY 2023-24 BUDGET

APPROPRIATIONS BY DEPARTMENT AND FUND

| | Budgeted Appropriations | Budgeted Transfers Out | Total Budget |
|--|----------------------------|---------------------------|-------------------|
| 3% Admin Impact Fees | 159,940 | | 159,940 |
| General Government Grants | - | 1,335,000 | 1,335,000 |
| Community Development Grants | 750,000 | | 750,000 |
| Parks and Rec Grants | - | 429,000 | 429,000 |
| Fire Grants | 139,600 | | 139,600 |
| Police Grants | 1,451,211 | | 1,451,211 |
| Public Works Grants | 535,000 | 1,259,000 | 1,794,000 |
| Gas Tax | 466 | 3,191,936 | 3,192,402 |
| Landscape Assessment Districts | 506,337 | | 506,337 |
| Abandoned Vehicle Abatement | 166,616 | | 166,616 |
| Asset Seizures | 703 | | 703 |
| Street Maintenance Gas Tax | 4,354,625 | 5,027,370 | 9,381,995 |
| Transient Occupancy Tax | 803,147 | 3,293,276 | 4,096,423 |
| Petaluma Tourism Improvement District | 11,911 | | 11,911 |
| Haz Mat Fines | 341 | | 341 |
| SLESF | 29 | 130,000 | 130,029 |
| Donations/developer Contrib | 686 | | 686 |
| Prince Park Trust | - | 182,520 | 182,520 |
| Measure M Parks Sales Tax | 252,396 | 707,283 | 959,679 |
| Fairgrounds | 450,000 | | 450,000 |
| General Government Debt | 913,219 | - | 913,219 |
| TOTAL SPECIAL REVENUE, TRUST & DEBT FUNDS | 13,163,766 | 23,335,724 | 36,499,490 |
| ENTERPRISE FUNDS | | | |
| Airport Operations | 2,102,017 | 523,000 | 2,625,017 |
| Building Services | 2,878,924 | | 2,878,924 |
| Marina | 358,514 | | 358,514 |
| Public Transportation | 6,640,453 | 1,309,000 | 7,949,453 |
| TOTAL ENTERPRISE FUNDS | 11,979,908 | 1,832,000 | 13,811,908 |
| UTILITIES | | | |
| Waste Water Utility | 27,451,800 | 27,853,000 | 55,304,800 |
| Water Utility | 21,149,935 | 8,015,000 | 29,164,935 |
| Storm Utility | 1,352,496 | - | 1,352,496 |
| TOTAL UTILITY FUNDS | 49,954,231 | 35,868,000 | 85,822,231 |

CITY OF PETALUMA, CA**FY 2023-24 BUDGET****APPROPRIATIONS BY DEPARTMENT AND FUND**

| | Budgeted Appropriations | Budgeted Transfers Out | Total Budget |
|-------------------------------------|------------------------------|-----------------------------|------------------------------|
| INTERNAL SERVICE FUNDS | | | |
| Employee Benefits | 1,189,231 | | 1,189,231 |
| General Services | 193,958 | | 193,958 |
| Information Technology | 4,098,025 | | 4,098,025 |
| Risk Management (Liability) | 2,792,987 | | 2,792,987 |
| Vehicle and Equipment Replacement | 2,385,718 | | 2,385,718 |
| Workers' Compensation | 3,819,118 | | 3,819,118 |
| TOTAL INTERNAL SERVICE FUNDS | 14,479,037 | - | 14,479,037 |
| CAPITAL PROJECT FUNDS | | | |
| Facilities CIP | 8,951,000 | - | 8,951,000 |
| Parks and Recreation CIP | 10,417,000 | - | 10,417,000 |
| Public Works/Surface Water CIP | 23,015,000 | - | 23,015,000 |
| Airport CIP | 523,000 | | 523,000 |
| Transit CIP | 1,747,000 | - | 1,747,000 |
| Waste Water/Recycled Water CIP | 29,006,000 | - | 29,006,000 |
| Water CIP | 15,813,000 | - | 15,813,000 |
| TOTAL CAPITAL PROJECT FUNDS | 89,472,000 | - | 89,472,000 |
| Successor Agency Debt | 5,131,711 | - | 5,131,711 |
| Successor Agency Admin | 261,886 | - | 261,886 |
| TOTAL SUCCESSOR AGENCY FUNDS | 5,393,597 | - | 5,393,597 |
| GRAND TOTAL | <u>\$ 254,116,905</u> | <u>\$ 83,398,841</u> | <u>\$ 337,515,746</u> |